

Name/s: _____

Address: _____

Contact Number: _____ Postcode _____

E-mail Address: _____

PLEASE NUMBER YOUR PREFERENCE/S FROM 1 - 4			
Printing and collating of printed materials for Christmas Lunch Day 9:30am -1:00pm			
Tuesday, 13 December	Wednesday, 15 December		
Christmas Presents Wrapping Days please circle nominated time period			
Tuesday, 20 December	10:00-12:00	1:00-3:00	Wednesday, 21 December
			10:00-12:00 1:00-3:00
24 December 9:30am -			
Food preparation			
Hall Set – up / Decorating / Table set- up			
Transporting goods to Christmas Lunch venue			
Runners / Assistants			
25 December – CHRISTMAS LUNCH DAY			
Please indicate the times you are available between the hours of 8am to 4pm?			
First Aid Officers – Do you hold a current First Aid Certificate?			Yes No
OH & Safety Officers – Are you OH & S trained?			Yes No
Reception Duties 10:00 am			
Meet and Greet and ushering participants			
Kitchen Duties from 8:00am			
Food preparation – Main Meal – from 8:00am			
Food preparation – Desserts – from 8:00am			
Washing and clean up – 10:00am – 12:30pm			
Washing and clean up – 12:30pm – 3:00pm			
Lunch Duties 10:30am			
Table Service / Serving Food			
Table Monitors / Befrienders			
Drink Station Duties – Cold and Hot drinks service including set –up 9:00am			
Entertainment			
Carol Singing @ 11:00am			
Games / Entertainment for both adults and children. Please suggest an activity or game you would like to introduce			
Santa’s helpers – assist Santa in handing out of Christmas presents 1:00pm			
Packing Up / Hall Clean Up 2:00pm – 4:00pm			
26 DECEMBER , BOXING DAY 10:00am -1:00pm			
Clean up			
Transporting of goods back to 47 Davey Street			

Kindly return the completed form to us no later than Tuesday, 25 October 2011 to:

Colony 47 Community Christmas Lunch, GPO Box 1679, Hobart 7001

or e-mail to: honeyb@colony47.com.au

Thank you for offering your time to volunteer for the Colony 47 Community Christmas Lunch

110920